



## Board of Governors of the City of London School for Girls

**Date:** FRIDAY, 27 JUNE 2014

**Time:** 11.00 am

**Venue:** COMMITTEE ROOM 2 - COMMITTEE ROOMS

**Members:**

Sir Michael Snyder	Ann Holmes
Clare James,	Alderman Vincent Keaveny
Professor John Betteridge, (co-opted) (External Member)	Sylvia Moys
Nigel Challis	Deputy Richard Regan
Dennis Cotgrove	Mary Robey, (co-opted) (External Member)
Deputy Billy Dove,	Virginia Rounding
Revd Dr Martin Dudley	Nicholas Bensted-Smith
Dr. Stephanie Ellington, (co-opted) (Ex-Officio Member)	Alderman William Russell
Stuart Fraser, (ex-officio) (Ex-Officio Member)	Richard Sermon, (co-opted) (External Member)
Tom Hoffman	Deputy Dr Giles Shilson, (ex-officio) (Ex-Officio Member)

**Enquiries:** Georgina Denis tel. no.: 020 7332 1399  
Georgina.Denis@cityoflondon.gov.uk

**Lunch will be served in Guildhall Club at 1pm**

**John Barradell  
Town Clerk and Chief Executive**

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **ORDER OF THE COURT OF COMMON COUNCIL**

Order of the Common Council of 1 May 2014, appointing, the Board and setting its terms of reference.

**For Information**  
(Pages 1 - 2)

4. **ELECTION OF CHAIRMAN**

To elect a Chairman pursuant to Standing Order No. 29

**For Decision**

5. **ELECTION OF DEPUTY CHAIRMAN**

To elect a Deputy Chairman pursuant to Standing Order No. 30.

**For Decision**

6. **APPOINTMENT OF BURSARY COMMITTEE**

To appoint the Bursary Committee for the year ensuing – to comprise the Chairman and Deputy Chairman of the Board and up to five other Governors.

**THE BURSARY COMMITTEE IN 2013/2014 COMPRISED:**

Clare James MA (Chairman)  
Nigel Kenneth Challis MA FCA FCSI (Hon)  
William Harry Dove MBE JP, Deputy  
The Revd Dr Martin Raymond Dudley  
Sylvia Doreen Moys  
Virginia Rounding

**For Decision**

7. **APPOINTMENT OF REFERENCE SUB-COMMITTEE**

To appoint a Reference Sub-Committee to consider arrears of School fees, sabbatical leave and Estimates (including fee increases and other such matters as the Board may decide).

The Reference Sub-Committee comprises of the Chairman and Deputy Chairman of the Board and up to five other Governors.

**THE REFERENCE SUB-COMMITTEE IN 2013/2014 COMPRISED:**

Sir Michael Snyder (Chairman)  
Clare James MA (Deputy Chairman)  
Nigel Kenneth Challis MA FCA FCSI (Hon)  
William Harry Dove MBE JP, Deputy  
The Revd Dr Martin Raymond Dudley  
Tom Hoffman  
Virginia Rounding

**For Decision**

8. **APPOINTMENT OF AGBIS REPRESENTATIVE**

To appoint a representative to the Association of Governing Bodies of Independent Schools for the ensuing year.

**For Decision**

9. **MINUTES**

To agree the public minutes and summary of the meeting held on 6 February 2014.

**For Decision**  
(Pages 3 - 6)

10. **RE-APPOINTMENT OF CO-OPTED GOVERNOR**

Report of the Town Clerk.

**For Decision**  
(Pages 7 - 8)

11. **REPORT OF THE HEADMISTRESS**

Report of the Headmistress of the City of London School for Girls.

**For Decision**  
(Pages 9 - 12)

- a) Health and Safety Committee Meeting Minutes - 23 April 2014 (Pages 13 - 14)
- b) Behaviour Management Policy - Draft (Pages 15 - 18)

12. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**
13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
14. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

**For Decision**

**Part 2 - Non-Public Agenda**

15. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 6 February 2014.

**For Decision**  
(Pages 19 - 24)

16. **REPORT OF ACTION TAKEN BETWEEN MEETINGS**

Report of the Town Clerk.

**For Information**  
(Pages 25 - 28)

17. **WILLIAM WARD'S TOMB**

Verbal report of the City Solicitor.

**For Information**

18. **NON PUBLIC REPORT OF THE HEADMISTRESS**

Non-public report of the Headmistress of the City of London School for Girls.

**For Decision**  
(Pages 29 - 38)

- a) Ascham Exchange Proposal (Pages 39 - 40)
- b) Service Based Review (Pages 41 - 42)
- c) Pupil Number Summer 2014 (Pages 43 - 44)
- d) Admission Statistics 2004-2014 (Pages 45 - 46)
- e) City of London Girls School (CLSG) drainage blockage (Pages 47 - 52)  
Report of the City Surveyor.

19. **PRESENTATION FROM MRS KATE BRICE ON ADMISSIONS AT 11+**

Verbal presentation from Mrs Kate Brice (Head of Lower School and Head of History).

**For Information**

20. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

21. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**